



Last Semester Option

To be used when students need to take less than 6 credits his/her last semester **and** the credits are required for graduation from his/her coursework.

Instructions: Please print and complete the necessary steps as outlined to the left of this form. If eligible to appeal for the Last Semester Option (see Step 2), please return the completed form to Student Employment (2024 WSC) and wait for clearance or denial before beginning or continuing work for the semester you are appealing. For questions, please contact Student Employment at (801) 422-3562.

Step 1 - Student	Name (First/Middle/Last):		ID #:	
	Phone #:	Credits:	Appealing for Semester:	Year:
	Major:			
	<input type="checkbox"/> I certify I am registered for at least 1.0 day-continuing credit. <input type="checkbox"/> I certify the credits which I am registered for are required for graduation. <input type="checkbox"/> I understand that I will be terminated after graduation unless I enroll in a BYU graduate program for the following Fall/Winter semester.			
Signature:		Date:		

Step 2 - College Advisement Center	<input type="checkbox"/> I certify the appealing student cannot graduate from his/her coursework without the below listed credit hours. Hence, <u>eligible for consideration</u> for the Last Semester Option.			
	OR			
	<input type="checkbox"/> I certify the appealing student can graduate from his/her coursework without the below listed credit hours. Hence, <u>not eligible for consideration</u> for the Last Semester Option. Appeal process should be discontinued at this time.			
	Number of Credits Required for Graduation:		Graduation Date:	
Advisor's Signature:		Date:		
Printed Name:		Phone #:		

Step 3 - Supervisor	By signing, I understand that the student is in his/her last semester and will graduate on the above stated date.			
	Supervisor's Signature:		Date:	
	Printed Name:		Phone #:	
	Department:		E-mail:	

Step 4 - International Student Services	International student employees are required to take this form with signatures to International Student Services (ISS) in order to obtain approval from the government to enroll in less than 12.0 credit hours.			
	By signing this document, International Student Services verifies the appealing student has been approved for Reduced Course Load by ISS and is <u>eligible for consideration</u> for the Last Semester Option by Student Employment.			
	Verified By:		Date:	

Step 5 - Student Employment Office

Status:	GPA:	Credits:	Review Date:	Approved or Denied:
Notes:				